

PROSPECTUS



2022

Ph.D Regulation



**Binod Bihari Mahto Koyalanchal University
Dhanbad, 826004**



BINOD BIHARI MAHTO KOYALANCHAL UNIVERSITY
Admission Proforma for Research Scholars (Ph.D. Program)

Academic Session: [2025-2026]

Passport
Size
Photograph

1. Personal Details:

- **Full Name (as per 10th certificate):** _____
- **Father's/Mother's Name:** _____
- **Date of Birth:** _____
- **Gender:** Male / Female / Other _____
- **Nationality:** _____
- **Category:** Gen / SC / ST / OBC / EWS / PWD _____
- **Marital Status:** Single / Married _____
- **AADHAR Number:** _____
- **Contact Number:** _____
- **Email ID:** _____
- **Blood Group:** _____
- **Address for Correspondence:** _____

- **Permanent Address:** _____

2. Academic Qualifications:

Examination	Board/University	Year of Passing	Subjects	Percentage /CGPA	Division /Class
10 th					
12 th					
Bachelor's					
Master's					
Others (if any)					

3. Qualifying Examination:

- **UGC-NET / CSIR-NET / GATE / M.Phil/JET/ Others (if applicable):** _____
- **Subject:** _____
- **Year:** _____
- **Score / Rank & Category:** _____



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4. Employment Details (if any)

- **Organization:** _____
- **Designation:** _____
- **Duration:** _____
- **NOC from competent authority:** _____

5. Declaration

I hereby declare that all the information furnished above is true to the best of my knowledge and belief. I understand that my admission is provisional and is liable to be cancelled if any information is found to be incorrect or false.

Date: _____

Place: _____

Signature of the Candidate

Ph.D Programme Fees Structure

Admission Fees to the course :	
GEN/EWS/OBC	: Rs 1000
SC/ST/PH/VH	: Rs 500
Ph.D. Registration fees	: Rs 5000
Ph.D. Course work fees	:Rs 5000
Semester fees	:Rs 1000
Ph.D.Thesis submission fee (including viva-voce)	:Rs 10,000

Standard Operating Procedure (SOP) for a Ph.D. Programme, covering the process from admission to the final award of degree

Standard Operating Procedure (SOP) for Ph.D. Programme

1. Admission Procedure

- 1.1 Notification & Application**

- University publishes Ph.D. admission notification in the University website (link provided in the University website)
- Students can avail the prospectus from the University website.
- Students can avail the details of the supervisor that is uploaded in the University website.
- Candidates will apply online through the University website submitting required documents (required transcripts, Aadhar No., residential proof, academic qualification certificates, NOC of competent authority if employed.) and passport size photographs (2)
- Students have to submit two hard copies of the online application in their respective Departments and one copy will be given to the research scholar for their record.
- Any fees paid by research scholars for the Ph.D program will be non-refundable.
- The date of admission of research scholars for the Ph.D programme will be considered from the date when research scholar takes admission in the programme

Sl. No.	Particulars	Work of the University	Work of the research scholar	Work Faculty/Dean/HOD by	Remarks
1.	Ph.D admission Notification	Registrar section Publishes the Notification related to admission			Link in the University website
2.	Prospectus	Prepared by Ph.D cell			Uploaded in the University website
3.	Details of vacancy	Published by Registrar section			Uploaded in the University website

4.	Admission Form	Prepared by Ph.D Cell	Fill up the form online and submit the two copies of the filled up form in their respective Department	HOD accepts the application form in two copies from the research scholar and hands over one of the copy to the research scholar	Admission Form uploaded in the University website
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- **2. Departmental Research Council:**

2.1 There shall be a **Departmental Research Council (DRC)** as defined in the Statutes/Ordinances of the Higher Educational Institution concerned for Ph.D. scholar. This Council shall have the responsibilities in each department to monitor and decide upon all research activities in the department. DRC will decide upon whether the research work could be carried out in this University with the available infrastructure and suggest any modification required in the research proposal.

The DRC shall consist of the following:

- Head of the Department - Chairman (Ex-officio)
- All Professors /Associate Professors of the Department - Members
- Two Assistant Professors of the Department, according to seniority, by rotation every two years. – Members
(If there are four or fewer than four teachers in the Department, the DRC shall consist of all teachers of the Department.)
- Supervisors other than from the University Department will be the invited members of DRC for the candidate concerned only.
- The Research Supervisor of the Ph.D. scholar concerned shall be the Convener of this council (As per UGC Regulation 2022)

2.2 The Departments* where **DRC** cannot be constituted as per criteria envisaged in Clause (2.1), the DRC shall be constituted as follows:

- Dean of the Faculty – Chairman (Ex-officio)
- Head of the Department - Member
- Three regular faculty members from sister Departments/ Colleges or from other University not below the rank of Associate Professor/equivalent with the approval of the Vice -Chancellor. In case of non-availability of Associate Professor/ equivalent Assistant Professor may act as the member of DRC.
- Retired Professor may act as an invitee member of DRC only in case of their scholar.

*Departments in which there are no permanent faculty members

Those departments in which no regular teachers is available, DRC may be constituted with sister Departments as follows:

Following is the list of sister Departments:

Sl. No.	Name of New Departments	Name of the Existing Departments i.e. Sister Department as recognized by Academic Council of the University
1.	Management	Economics/Commerce
2.	Environmental and Disaster Management	Zoology/Botany/Psychology
3.	Mass Communication	English/Hindi/Urdu/Bengali
4.	Computer Science	Physics/Mathematics
5.	Life Science	Zoology/Botany, Chemistry
6.	Art & Culture	From Affiliated B.Ed./M.Ed. Colleges where there is regular appointment
7.	Foreign Languages	Humanities
8.	Law	From Affiliated L.L.B./L.L.M Colleges where there is regular appointment
9.	Education	From Affiliated B.Ed. Colleges where there is regular appointment
10.	Medicine	Zoology/Life science/other related departments of the Faculty of Medicine

Sl. No.	Name of sister Departments
1	Commerce/ Economics/ Management
2	Zoology/ Botany/ Life Science/ Environmental and Disaster Management
3	English/ Hindi/ Bengali/ Urdu/ Mass Communication/ Foreign Languages

4	Chemistry/ Geology/ Environmental and Disaster Management
5	Mathematics/ Computer Science/ Physics

2.3 In case of any dispute in **DRC**, the matter shall be forwarded to the Dean of the faculty, which may then be forwarded by the Dean with necessary recommendations, to the Vice-Chancellor for final decision on the matter.

2.4 Functions of DRC:

To review the research proposal and finalize the topic of research.

2.4.1 To guide the research scholar to develop the study design and methodology of research and identify the course(s) that he/she may have to do.

2.4.2 To periodically review and assist in the progress of the research work of the Ph.D. scholar.

2.4.3 Each semester, a Ph.D. scholar shall appear before the DRC to make a presentation and submit a brief report on the progress of his/her work for evaluation and further guidance. DRC shall submit its recommendations along with a copy of Ph.D. scholar's progress report to the Ph. D. Cell. A copy of such recommendations shall also be provided to the Ph.D. scholar.

2.4.4 In case the progress of the Ph.D. scholar is unsatisfactory, the DRC shall record the reasons for the same and suggest corrective measures. If the Ph.D. scholar fails to implement these corrective measures, the DRC may recommend, with specific reasons, the cancellation of the registration of the Ph.D. scholar from the Ph.D. Programme.

3. Research Advisory Committee and it's Functions :

3.1 There shall be a Research Advisory Committee or an equivalent body as defined in the Statutes/ Ordinances of the University concerned for each Ph.D research scholar. The research Supervisor of the Ph.D scholar concerned shall be the convener of this committee, and this committee shall have the following responsibilities:

- i. To review the research proposal and finalize the topic of research.
- ii. To guide the Ph.D scholar in developing the study design and methodology of research and identify the course(s) that he/she may have to do.
- iii. To periodically review and assist in the progress of the research work of the Ph.D scholar.

3.2 Constitution of the Research Advisory Committee:

The Research Advisory Committee shall consists of the following members:

- i. Head/Head nominee
- ii. Supervisor (Convenor)
- iii. External Member from the Departments within the University or from other university at the discretion of the Supervisor

3.3 In each semester, a Ph.D scholar shall appear before the Research Advisory Committee to make a presentation and submit a brief report on the progress of his/her work for evaluation and further guidance. The Research Advisory Committee shall submit its recommendations along with a copy of Ph.D. scholar's progress report to the Departmental Research Council concerned. A copy of such recommendations shall also be provided to the Ph.D. scholar.

3.4 If the progress of the Ph.D. scholar is unsatisfactory, the Research Advisory

Committee shall record the reasons for the same and suggest corrective measures. If the Ph.D. scholar fails to implement these corrective measures, the Research Advisory Committee may recommend, with specific reasons, the cancellation of the registration of the Ph.D. scholar from the Ph.D. Programme.

4. Eligibility Criteria

- Master's degree with required 55 %(5% relaxation for SC/ST/ OBC [non creamy layer]/EWS and differently abled)
- The admission process and criteria for admission will be as per letter No. F.4-1(UGC-NET Review Committee)/2024(NET)/140648 dated 28/03/2024 issued by UGC-NET and NET exams will be the eligibility criteria for admission in the Ph.D programme.
- candidates with valid NET score.(category III)
- candidates who have qualified NET exams in Category I&II are also eligible to apply for the Ph.D Programme

Sl.No.	Particulars	Work of the University	Work of the research scholar	Work by Faculty/Dean/HOD	Remarks
1.	Eligibility Criteria		Master's degree with required 55 %(5% relaxation for SC/ST/ OBC [non creamy layer]/EWS and differently abled)		UGC Regulation 2022 uploaded in the University website
			candidates with valid NET score. (category III)		
			candidates who have qualified NET exams in Category I&II are also eligible to apply for the Ph.D programme		

5. Interview

- Shortlisted candidates shall be called for an interview.
- Assessment of research aptitude, subject knowledge, and proposed research area.
- Statement of purpose stating the research interest area is to be submitted by the candidate in two copies.

Sl. No.	Particulars	Work of the University	Work of the research scholar	Work by Faculty/Dean/HOD	Remarks
1.	Interview (30% Marks)		Assessment of research aptitude, subject knowledge, and proposed research area.	HOD,DRC & RAC conducts the interview	Interview details in the prospectus
			Statement of purpose stating the research interest area is to be submitted by the candidate in two copies		

6. Final Admission

- Selection based on merit (NET score[70%] + interview score [30%])
- The DRC will conduct the interview and the HODs will submit the total marks to the Examination section for final publication of the result.
- Merit List will be prepared as per vacancy under each supervisor
- There after Offer /confirmation letter may be issued.
- With this the candidate completes admission formalities and becomes eligible for enrollment for the Ph.D programme

6.1 Admission of International students in Ph.D. Programme.-(Clause 7 of UGC Regulation 2022)

- (1) Each supervisor can guide up to two international research scholars on a supernumerary basis over and above the permitted number of Ph.D. scholars as specified in clause 6.3 of UGC Ph.D Regulation 2022.
- (2) The University will form Foreign Students Admission Committee and Equivalence Committee and it will decide the selection procedure for Ph.D. admission of international students keeping in view the guidelines/norms in this regard issued by statutory/regulatory bodies concerned from time to time.

Sl.No.	Particulars	Work of the University/Exam Section	Work of the research scholar	Work by Faculty/Dean/HOD	Remarks
1.	Final admission	Selection based on merit (NET score[70%] + interview score [30%] Merit List will be prepared as per vacancy under each supervisor			UGC Regulation 2022 uploaded in the University website
2.	Offer Letter/ Confirmation Letter	Offer letter/Confirmation Letter may be issued by exam section			Uploaded in the University website by exam section

7. Ph.D Coursework

- **7.1 Registration**
 - Enrollment is mandatory in Ph.D. coursework. The Ph.D course work shall be treated as a pre-requisite for Ph.D program
- **7.2 Course Completion**
 - Completion of core and elective courses, including Research Methodology and Research Publication ethics. The course with a minimum of 12 credits.
 - The other papers will be of Basic Computer Applications and Discipline specific elective.
 - Minimum required GPA/grades must be achieved.(55 % marks or it's equivalent on 10 point scale)
 - Assigning of 4-6 hours per week of teaching/research assistantship/tutorial/lab work by the HOD/Supervisor
- **7.3 Coursework Evaluation**
 - Internal assessments(2) presentations, assignments, (as per decision of the Department) and final exams conducted by the University.
- **7.4 Coursework Clearance**
 - Issuance of coursework completion certificate and marksheet by the Exam Section

Sl. No.	Particulars	Work of the Exam Section	Work of the research scholar	Work by Faculty/Dean/HOD	Remarks
1.	Ph.D course work	Exam Section notifies for admission in Ph.D course work	Registers for the Ph.D course by paying	HOD provides the syllabus to the students after admission	UGC Regulation 2022 uploaded in the

		(The course is of 12 credits)	appropriate fees		University website
2.				Assigning of 4-6 hours per week of teaching/research assistantship/tutorial/lab work	
3.				Internal assessments(2) presentations, assignments, (as per decision of the Department) and final exams conducted by the University.	
4.	Final Exam	Final Exam conducted by exam section for which Notification is published (Minimum required GPA/grades must be achieved.(55 % marks or it's equivalent on 10 point scale)	Fill up the Final exam form online as soon as Exam section publishes the notification		Ph.D course work final exam form published by Exam section and it will be uploaded in the University website.

8. Research Work

• 8.1 Supervisor Allocation

- Allocation of research supervisor(s) based on area of interest and availability and vacancy and it will be published in the University website.
- Eligible Professor/Associate Professor/Assistant Professor can guide upto 8/6/4 Ph.D research scholars respectively
- Supervisors upto the age of 70 years age can guide Ph.D research scholar if in superannuation the service is left for more than three years.
- Co-Supervisors from within the same department or other departments of the same institution or other institutions may be permitted with the approval of the competent authority.

Adjunct Faculty members shall not act as Research Supervisors and can only act as co-supervisors

- In case of interdisciplinary/multidisciplinary research work, if required, a Co Supervisor from outside the Department/School/Centre/College/University may be appointed.
- If any Supervisor is one deputation and then joins their parent institution, the research scholars who were enrolled in the Ph.D programme and have completed their research work under such supervisors shall be awarded the degree under their

supervision. Similarly if any supervisor is transferred to another University, research scholar will be awarded final degree under their supervision.

Sl.No.	Particulars	Work of the Registrar Section	Work of the research scholar	Work by Faculty/Dean/HOD	Remarks
1.	Allocation of Supervisor	Publishes the vacancy list in the University website	Student searches for the supervisor according to their research interest area	Allocation of research supervisor(s) based on area of interest and availability and vacancy	Vacancy list uploaded in the University website
2.	Eligibility of supervisor			Eligible Professor/Associate Professor/Assistant Professor can guide upto 8/6/4 Ph.D research scholars respectively. The Professor & Associate Professor shall have 5 publication and Assistant Professor 3 publications as research paper in peer reviewed /Refereed journal.	UGC Regulation 2022 uploaded in the University website
3.	Eligibility of superannuating Supervisor			Supervisors upto the age of 70 years age can guide Ph.D research scholar if in superannuation the service is left for more than three years.	UGC Regulation 2022 uploaded in the University website

• **8.2 Research Proposal Submission**

- Candidate shall prepare and submit a detailed research proposal/synopsis before the Research Advisory Committee along with their application and consent letter of the supervisor. Further the HOD fixes the date of the DRC for the approval of the synopsis/research proposal
- Part time research scholars will submit NOC from appropriate authority for conducting research work in the University.

- The **research proposal/synopsis** must contain the sections such as :

- Introduction
- Review of literature/state-of-the-art
- Problem to be investigated
- Objectives of the research
- Research Questions and or Hypotheses
- Research Methodology
- Research Design
- Tools to be used in the collection of data and analysis
- Significance of proposed work
- Research limitations and future work
- Tentative chapterization
- References (Bibliography also desirable).

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Sl.No.	Particulars	Work of the University	Work of research the scholar	Work by Faculty/Dean/HOD	Remarks
1.	Research Proposal /synopsis submission		Candidate shall prepare and submit a detailed research proposal/synopsis before Research Advisory Committee and then forwarded to Department Research Council along with their application form and consent letter of the supervisor.	The HOD fixes the date of the DRC for the approval of the synopsis/ research proposal	Appendix 1 (Format of Synopsis mentioned in it)
2.	NOC for part time research scholars		Part time research scholars will submit NOC from appropriate authority for conducting research work in the University		

● 9. Pre-registration Seminar:

- The research scholar shall make a Power point Presentation of the synopsis before the Departmental Research Council (DRC) &Research Advisory Committee(RAC). The research supervisor shall be the convenor of the RAC for the day of presentation of the synopsis by his/her research scholar.
- DEPARTMENTAL RESEARCH COUNCIL(DRC) shall scrutinize and process the Ph.D. application forms and display the list of eligible candidates on the notice board/website.
- PRE-REGISTRATION SEMINAR: After the scrutiny of the Ph.D. registration forms, the candidate will be informed at least one week in advance to be present with his/her synopsis in an open Pre-Registration Seminar to be held in the Department, the date of which will be fixed in consultation with Dean of the

Faculty concerned. Participation of the Dean of the Faculty, members of the DRC, RAC, Supervisor, other Faculty members of the Department and the Post Graduate students will be ensured by the Head of the Department. The research plan and synopsis of the proposed research programme will be discussed by the RAC and shall be approved by the DRC and submitted to concerned Post Graduate Research Council of the University for final approval and recommendation.

- DATE OF PRE-REGISTRATION: The date of the successful Pre-Registration Seminar shall be taken as the provisional date of registration, subject to the approval of the Post Graduate Research Council.
- After approval from DRC and the Dean the files is to be submitted to the Registrar along with the prescribed fees in six copies enclosing the Appendix 1-4
- The synopsis is further approved by the PGRC and the research scholar will be provided registration number from the Registrar section after approval from the PGRC.(Appendix 5)
- After the completion of the registration process out of the six files submitted in the Registrar section ,three files will be sent back to the Department in a week. Out of the three files ,one file will be kept in the Department and the other two files will be handed over to the Supervisor and the research scholar.

Sl.No.	Particulars	Work of the Registrar section	Work of the research scholar	Work by Faculty/Dean/HOD	Remarks
1.	Pre-Registration Seminar		The candidate submits an application regarding the fixing of date for Pre Registration Seminar.The consent letter from the supervisor is also to be submitted by the candidate	The HOD in consultation with the DRC members fixes a date for Pre Registration Seminar	
2.	Presentation by research scholar		The research scholar shall make a Power point Presentation of the synopsis before the RAC &DRC		
3.	Approval and file submission			After final approval from DRC and the Dean the files is to be submitted to the Registrar along with the prescribed fees in six copies enclosing the Appendix 1-3	Appendix 1-3 of the regulation
4.	PGRC	The synopsis is further approved			Appendix 4

		by the PGRC and the research scholar will be provided registration number from the Registrar section after approval from the PGRC			
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• **10. Progress Monitoring**

- presentation of periodic progress reports by the research scholar will be made in each semester in an open seminar before the RAC &DRC and submitting it (Appendix 6) in six copies.
- Regular presentations/seminars to monitor the progress of the research scholar.

Sl.No.	Particulars	Work of the University	Work of the research scholar	Work Faculty/Dean/HOD by	Remarks
1.	Progress Monitoring		The student submits an application regarding semester wise presentation to the HOD .Periodic progress reports by the research scholar will be made in each semester in an open seminar before the RAC &DRC and submitting it (Annexure 7) in six copies.	HOD arranges for the semester wise report submission and provides a date regarding the presentation to the research scholar	Appendix 6
2.				Regular presentations/seminars to monitor the progress of the research scholar	

• **11. Duration of the Programme**

- Doctoral programme shall be of Minimum duration of three years including course work and maximum of six years duration and not exceeding 8 years in case of re registration.
- Women candidates and person with disability (more than 40% disability) may be allowed a relaxation of two years in maximum., however the total period for the completion of a Ph,.D programme in such cases should not exceed 10 years from the date of admission in the Ph.D program.
- Female research scholar may be provided maternity leave/child care leave for upto 240 days in the entire duration of the Ph.D program.

Sl.No.	Particulars	Work of University	Work of the research scholar	Work by Faculty/Dean/HOD	Remarks
1.	Duration of the Programme	Doctoral Programme shall be of Minimum duration of three years including course work and maximum of six years duration and not exceeding 8 years in case of re registration.			UGC Regulation 2022 uploaded in university website
2.	Relaxation of two years for research scholars	Women candidates and person with disability (more than 40% disability) may be allowed a relaxation of two years in maximum., however the total period for the completion of a Ph,.D programme in such cases should not exceed 10 years from the date of admission in the Ph.D program			
3.	Child care leave for female research scholar	Female research scholar may be provided maternity leave/child care leave for upto 240 days in the entire duration of the Ph.D program.			

12. Pre-Submission Requirements

• 12.1 Publication Requirement

- At least two research papers published in peer-reviewed/refereed journals.
- Paper presentation in two seminars
- The circular of UGC (Reference Number F.No. L-1(2018) CARE/JOURNAL) Part File dated 11th February 2025 has decided the discontinuation of UGC Care Listed Journal, so the publication in UGC Care Listed Journal is not mandatory effective from this date. The students registered under UGC regulation 2019 of the University will also be exempted from publication in the UGC CARE Listed Journal

• 12.2 Pre-Submission Seminar

- Candidate shall submit the application to the Head of the Department regarding the submission of the draft of the thesis.
- Candidate will be provided a date by the concerned Head of the Department for submission of the draft thesis.
- PRE-SUBMISSION SEMINAR: After completion of the entire research work, the candidate shall apply for Pre-Ph.D. Submission Seminar along with these documents:
- (a) certificate of course work and Semester wise report submission
- (b) Five copies of the summary of the research work completed.
- (c) Draft copy of the Thesis complete in all respect.
- (d) Reprints (three copies) of published/accepted research papers based on the Thesis
- Head of the concerned Department after the receipt of the above documents shall fix a date for Pre-submission Seminar in consultation with the concerned Dean of the Faculty and supervisor and notify the same.
- Candidate presents his/her draft thesis through Power point Presentation before the DRC, Dean, faculty members, research scholars and students.
- Feedback from DRC, RAC & Dean is incorporated for draft thesis submission and final approval is provided for Thesis submission in open seminar before DRC, RAC, Dean, faculty members, research scholars and students.
- Students submit Appendix 10 in two copies to the Head of the Department with the required documents.

Sl. No.	Particulars	Work of the University	Work of the research scholar	Work by Faculty/Dean/HOD	Remarks
1.	Pre requisite for Pre Submission of Thesis		At least two research papers published in peer-reviewed/refereed journals. Paper presentation in two seminars		UGC Regulation 2022
2.	Application regarding Pre submission		Candidate shall submit the application to the Head of the Department regarding the		

			submission of the draft of the thesis		
3.	Date of Pre Submission			Candidate will be provided a date by the concerned Head of the Department for submission of the draft thesis	
4.	Presentation of Thesis		Candidate presents his/her draft thesis through Power point Presentation before the DRC,RAC, Dean, faculty members, research scholars and students	Feedback from DRC, RAC & Dean is incorporated for draft thesis submission and final approval is provided for Thesis submission in open seminar before DRC, RAC, Dean, faculty members, research scholars and students.	
5.	Submission of Draft along with the required documents		Students submit Appendix 10 in two copies to the Head of the Department with the required documents		Appendix 10 of the regulation

13. Thesis Submission

• 13.1 Plagiarism Check

- The soft copy of the Thesis is to be submitted through Heads of respective Departments to INFLIBNET Co-ordinator for plagiarism check. Thresholds must be met.(plagiarism below 10%)
- Students fill up the Appendix 9 and gets it duly signed by INFLIBNET co-ordinator and Controller of Examinations

Sl.No.	Particulars	Work of INFLIBNET Co-ordinator	Work of the research scholar	Work by Faculty/Dean/HOD	Remarks
1.	Plagiarism Check		Student submits an application along with the soft copy of the thesis to the HOD	The soft copy of the Thesis is to be submitted through Heads of respective Departments to INFLIBNET Co-ordinator for plagiarism check	
2.	Plagiarism report and certificate	INFLIBNET Co-ordinator Checks the thesis for plagiarism and	Students fill up the Appendix 10 and gets it duly signed by INFLIBNET co-ordinator and		Appendix 9 of regulation

		generates the report and the certificate	Controller of Examinations (7 copies)		
3.	Plagiarism admissible limit (10%)		Thresholds must be met.(plagiarism below 10%)		

13.2 Submission of Thesis

- The candidate shall submit soft and seven hard copies) of the thesis along with the required documents (plagiarism report, No Dues certificate, etc.) as and when the Controller of Examinations provides a letter regarding the submission of the thesis. The candidate shall submit a summary(7) along with the thesis (7 copies each)
- The Thesis shall be presented with the following specifications/format:

(a)Size of the Paper: A4. Thesis must be printed on one side /both side of the paper.

(b) Font Type: Times New Roman/Arial for English and Kruti Dev 010 for Hindi.

(c) Font Size: Font size for English text is 12pt. in standard form and for Hindi is 14pt. (d) Font of Chapter Headings and Sub-Headings: · Chapter headings may be written in all Capitals, bold text in point size 15 · Sub-headings are written with left margin alignment · First level sub-headings are written in normal sentence case using bold text in point size 14 · Second level sub-headings are point size 13

(d) Spacing and Paragraphing: Printing shall be in standardized form with 1.5 line spacing · Leave as triple spacing (2 empty lines) in base point size 12 before and after sub-headings and one empty line after all sub-headings · Use one empty line between left-justified paragraphs

(e) Margin: Left margin should be 4cms and right and top margin should be 2cms. Bottom margins should be 2.5cms. No ornamental bordering of sides is permitted

(f) Page Numbering: Preliminary pages of the Thesis, i.e. those preceding in text are to be numbered in Roman numbered. Text should be numbered in Arabic beginning with Pg No 1 on the first page of chapter 1.

(g) Preliminary sections of the Thesis should include, Declaration of the Candidate, Declaration of Attendance, Certificate from Supervisor, Plagiarism Check Certificate , Declaration by Candidate and Supervisor regarding Plagiarism, Acknowledgement, Table of Contents, List of Tables, List of Figures/Diagrams, List of Abbreviations (if any) and an Abstract of the Thesis.

(h)Footnotes and equations should be in consecutive numerical order.

(i) Referencing: In text references should be numbered and numbered list of these references must be provided at the end of each chapter in order of citation. ibid and op.cit may be used appropriately.

(j) Bibliography: All references cited in the Thesis along with other important works read and used to enhance understanding but not cited in the Thesis, must be given in alphabetical order at the end of Thesis under Bibliography.

(k) Referencing and Citation Style: Citation i.e. a way of giving credit to individuals for their creative and intellectual works that you utilised to support your research. The referencing of work and Citation style in the Faculty of Science and Social Science will be in IEEE Referencing Style/American Psychological Association (APA) style (7th edition), for Faculty of Humanities except for the Indian Languages, format shall be Modern Language Association (MLA) (8th edition).

- University shall complete the entire process of evaluating of Ph.D thesis, including the declaration of the viva voce result, within a period of six months from the date of submission of the thesis

Sl.No.	Particulars	Work of the Exam section	Work of the the research scholar	Work by Faculty/Dean/HOD	Remarks
1.	Submission of Thesis	The Controller of Examinations provides a letter regarding the submission of the thesis.	The candidate shall submit soft and hard copies (seven copies) of the thesis as per format provided in appendix of the regulation along with the required documents (plagiarism report, No Dues certificate, etc.)		UGC Regulation 2022 uploaded in website
2.	Evaluation process time period	University shall complete the entire process of evaluating of Ph.D thesis, including the declaration of the viva voce result, within a period of six months from the date of submission of the thesis.			

- **13.3 Appointment of Examiners**

- University/Controller of Examinations shall appoint two external and internal examiners for thesis evaluation as per the list submitted by supervisor to the Controller of Examinations (Appendix 11)
- The viva voce board shall consist of the supervisor and at least one of the two external examiners and may be conducted online.

Sl.No.	Particulars	Work of the Exam section	Work of the research scholar	Work by Supervisor	Remarks
1.	Appointment of Examiners	Controller of Examinations shall appoint two external and internal examiners for thesis evaluation as per the list submitted by supervisor to the Controller of Examinations		The Supervisor submits the name of two external and internal examiners for thesis evaluation as per the list submitted by supervisor to the Controller of Examinations (Appendix 12)	Appendix 11 of Regulation
2.	Viva voce Board	The viva voce board shall consist of the supervisor and at least one of the two external examiners and may be conducted online			

14.Thesis Evaluation and Viva Voce

- **14.1 Evaluation Reports (Appendix 12)**

- Examiners review the thesis and provides the evaluation reports.

- **14.2 Corrections (if required)**

- Candidate incorporates suggested corrections

- **14.3 Viva Voce / Defence**

- The Research Scholar is provided a letter from Controller of Examinations regarding the fixed date of Final Viva Voce Date through mail and an intimation is provided to the research scholar through Supervisor /Head
- The research scholar defends the thesis work in open seminar for viva -voce exam before the DRC,RAC, Dean, one external examiner,internal examiner faculty members, research scholars and students
- Candidate shall respond to queries and defend his/her research work.
- After the successful completion of the viva voce Exams and notification of award of degree by the Controller of Examinations ,out the 7 copies of the thesis submitted by the research scholar two copies are sent to the External and internal Examiner.One copy will be kept in the Exam section and in the Central Library respectively. The other three copies will be sent to the Department.From amongst these three copies one will be kept in the Departmental Library and the other two copies will be handed over to the supervisor and the research scholar.

Sl.No.	Particulars	Work of the Exam Section	Work of the research scholar	Work by Examiners	Remarks
1.	Evaluation Reports			Examiners review the thesis and provides the evaluation reports.	Appendix 12 of the regulation
2.	Corrections in Thesis(if suggested)	Candidate incorporates suggested corrections			
3.	The Research Scholar is provided a letter from Controller of Examinations regarding the fixed date of Final Viva Voce Date through mail and an intimation is provided to the research scholar through Supervisor /Head				
4.	Viva voce Exams		The research scholar defends the thesis work in open seminar for viva -voce exam before the DRC, RAC, Dean, one external examiner,internal examiner faculty members, research scholars and students		

15. Award of Degree

• 15.1 Recommendation for Award

- Based on thesis evaluation and viva voce exam before the External examiner ,DRC and RAC. The form (Appendix 12) is filled and submitted by External Examiner to the Controller of Examinations. The candidate after defending his/her research work shall be recommended for the award of Ph.D degree.

• 15.2 Notification by Examination Section/Controller of Examinations for the award of degree is provided to the research scholar, Supervisor through mail.

• 15.3 Degree Awarded

- Provisional Degree shall be provided to the research scholar according to the provisions of the regulation.
- Ph.D. degree shall be conferred in convocation and official notification may be issued.

Sl.No.	Particulars	Work of the Exam section	Work of the research scholar	Work by Examiners	Remarks
1.	Submission of reports			The form (Appendix 13) is filled and submitted by External Examiner to the Controller of Examinations.	Appendix 12 of regulation
2.	Defending of research work by research scholar	Based on thesis evaluation and viva voce exam before the External examiner ,DRC and RAC the exam section notifies the result.(award of Degree)	The candidate after defending his/her research work shall be recommended for the award of Ph.D degree		
3.	Notification of award of degree	Based on thesis evaluation and viva voce exam before the External examiner ,DRC and RAC ,notifies the award of degree . The Notification is mailed to the candidate and supervisor.			
4.	Provisional Degree	Provisional Degree shall be provided to the research scholar according to the provisions of the regulation			

5.	Convocation	Ph.D. degree shall be conferred in convocation and official notification may be issued.			
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16. Depository with INFLIBNET:

- The soft copy of the Thesis according to the format (Appendix 14) present in Shodhganga website is to be submitted to the INFLIBNET co-ordinator for uploading it in Shodhganga website along with the notification of the Ph.D award.

Sl.No.	Particulars	Work of INFLIBNET Co-ordinator	Work of the research scholar	Work by Faculty/Dean/HOD	Remarks
1.	Depository with INFLIBNET		The soft copy of the Thesis according to the format (Appendix 15) present in Shodhganga website is to be submitted to the INFLIBNET co-ordinator for uploading it in Shodhganga website along with the notification of the Ph.D award.		Appendix 14 of regulation
2.	Uploading of Thesis	INFLIBNET co-ordinator uploads the thesis in Shodhganga website.			



**BINOD BIHARI MAHTO KOYALANCHAL UNIVERSITY,
DHANBAD, JHARKHAND - 826004**

APPLICATION FORM FOR REGISTRATION IN Ph. D RESEARCH PROGRAMME

*Please affix a
passport size
recent
photograph duly
attested by the
concerned H.O.D.*

Subject:.....

Faculty:.....

Area of the proposed research work:.....

Title of the proposed research work:.....

ABOUT THE CANDIDATE

(To be filled by the candidate)

1. Name :.....

2. Address for correspondence:.....

.....
.....

3. Academic record:

(Attach the attested copies of all the relevant credentials)

Degree	Div. / Class	Subject(s)	Year of Completion	% of marks secured	College / University
Graduation Level					
Post-Graduation Level					
M.Phil./MTech./Other (if applicable)					
UGC NET/CSIR/GATE/JET					

4. Specialization at the Master's Level:.....

5. Previous research work done as evidenced by publication, if any:

(Attach copies of publication)

.....

.....

6. Whether any application for research work was submitted previously to this University or any other University, if so, with what result?

.....

.....

7. Details of teaching experience:

Post-graduate years;

P.G. Department / College / University:.....

Undergraduate Years;

College / University:.....

8. Number and year of registration of this University:.....

9. Are you employed? If yes, give details of your employment mentioning the nature of job, designation, etc.

(Attach 'No Objection Certificate' from a person of organization who is authorized to do so.)

.....

.....

10. Have you qualified for NET/CSIR /GATE /M.Phil /others (if applicable).? If So, give details.

.....

.....

11. Are you recipient of any financial assistance in the form of scholarship /stipend, etc.? If so, give details:

.....

.....

ABOUT THE SUPERVISOR

(To be filled by supervisor)

12. Name.....

13. Designation:.....

14. Address for correspondence:.....

Telephone /Mobile No.:.....Email:.....

15. Teaching experience: P.G.:.....years U.G years

College / University:.....

16. Academic record:

(Attach the attested copies of all the relevant credentials)

Degree	Div. / Class	Subject(s)	Year of Completion	% of marks Secured	College / University
Graduation Level					
Post-Graduation Level					
M.Phil./M.Tech./Others (if applicable)					
Ph.D.					

Title of the Ph.D. thesis:.....

Specialization at the Master's level:.....

Specialization at the Doctorate level:.....

17. Research experience:.....years, Place of work:.....

RESEARCH PUBLICATIONS:

(Attach reprint of best three/five recent publications)

(a) National refereed journals:.....

(b) International (Foreign) refereed journals:.....

(c) Proceedings of the National and International Conferences:.....

(d) Books (Text as well as Reference):.....

18. Number of Ph.D. Students already received degrees working under your supervision:

19. Number of Ph.D. students currently enrolled:.....

ABOUT THE CO-SUPERVISOR

(To be filled by co-supervisor)

20. Name.....

21. Designation:.....

22. Address for correspondence:.....

.....

Telephone/Mobile No.:.....Email:.....

23. Teaching experience: P.G.:.....years U.G years

College / University:.....

24. Academic record:

(Attach the attested copies of all the relevant credentials)

Degree	Div. / Class	Subject(s)	Year of Completion	% of marks Secured	College / University
Graduation Level					
Post-Graduation Level					
M.Phil./M.Tech./Other (if applicable)					
Ph.D.					

Title of the Ph.D. thesis:.....

.....

Specialization at the Master's level:.....

Specialization at the Doctorate level:.....

25. Research experience:.....years, Place of work:.....

RESEARCH PUBLICATIONS:

(Attach reprint of best three/five recent publications)

(a) National refereed journals:.....

(b) International (Foreign) refereed journals:.....

(c) Proceedings of the National and International Conferences:.....

(d) Books (Text as well as Reference):.....

26. Number of Ph.D. Students already received degrees working under your supervision:

.....

27. Number of Ph.D. students currently enrolled:.....

ABOUT THE SYNOPSIS

The **synopsis** must contain the sections such as: Introduction; Review of literature/state-of-the-art; Problem to be investigated, Objectives of the research, Research questions and or Hypotheses, Research methodology, Research design, Tools to be used in the collection of data and analysis, Significance of proposed work, Research limitations and future work, Tentative chapterization, References (Bibliography also desirable).

28. Availability of the infrastructure and facilities at the proposed place of work in relation to the proposed synopsis. Give details:

.....
.....

29. Whether any collaboration in the form of library, laboratories, etc. is required from another Institution. If so, give details including the 'Certificate' from the authorized person of the Institute / Head of the Department / University allowing the candidate to use the facilities.

.....
.....

30. Name at least **SIX** eminent persons in the area of proposed research work in India / abroad to whom the proposed synopsis may be referred for opinion.

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.....

31. DECLARATION BY THE CANDIDATE:

I hereby declare the particulars furnished by me are correct. I am aware that any incorrect information may lead to cancellation of my registration. I promise to abide by the rules and regulations of the University.

Date:.....

Place:.....

Signature of the candidate

32. CONSENT OF THE SUPERVISOR:

I, hereby, give my consent to supervise the candidate on the proposed synopsis leading to Ph.D. degree of the University. I further certify that the synopsis, to the best of my knowledge and information, has not been published and submitted elsewhere for the award of any diploma or degree.

Date:

Place:

Signature of the Supervisor

33. CONSENT OF THE CO-SUPERVISOR:

I, hereby, give my consent to co-supervise the candidate on the proposed synopsis leading to Ph.D. degree of the University. I further certify that the synopsis, to the best of my knowledge and information, has not been published and submitted elsewhere for the award of any diploma or degree.

Date:

Place:.....

Signature of the Co-Supervisor

PROCESSING OF THE APPLICATION

33. Forwarding note of the Departmental Research Council:.....
.....
.....
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.....

34. Forwarding note of the Research Advisory Committee:

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35. Forwarding note of the Head of the University Department:

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.....
.....

36. Forwarding note of the Dean of the Faculty:

.....
.....
.....

37. Forwarding note of the University Research Council:

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.....
.....
.....

Note: The admission in the Research Program of the University is subject to the provisions of the Regulation for Ph.D of the University and the guidelines issued by the University from time to time in conformity with its Act, Statutes and Regulation.



**BINOD BIHARI MAHTO KOYALANCHAL UNIVERSITY,
DHANBAD, JHARKHAND - 826004**

PRE-REGISTRATION SEMINAR PROFORMA -I

Date of Pre- Registration Seminar :- _____

Name of the Faculty :- _____

Name of the Department :- _____

Name of the Researcher :- _____

Name of the Supervisor with Designation :- _____

Proposed Title :- _____

Following Faculty Members were present.

NAME	SIGNATURE
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____
7. _____	_____
8. _____	_____

- Proposed topic is approved /approved with suggested changes for registration.
- Proposed topic is disapproved.
- Proposed synopsis is in format (*Appendix 1 of Ph.D. Regulation*) and is approved / suggestions need to be incorporated.

Note: If suggestions need to be incorporated, Proforma-2 has to be filled after incorporation of the suggestions.

Head of the Department



**BINOD BIHARI MAHTO KOYALANCHAL UNIVERSITY,
DHANBAD, JHARKHAND - 826004**

PRE-REGISTRATION SEMINAR: PROFORMA-2

Name of the Faculty :- _____

Name of the Department :- _____

Name of the Research Scholar :- _____

Name of the Supervisor with
Designation :- _____

Proposed Title :- _____

This is to certify that the Pre-registration seminar was held on
(Proforma 1 attached).

All necessary suggestions have been incorporated.

Signature of Research Supervisor

The changes have been incorporated.

DRC & RAC Members (along with name and Signature)

1. _____

2. _____

3. _____

4. _____

5. _____

The candidate may be registered on the above topic.

Signature and seal of the Head of the Department

Date:



**BINOD BIHARI MAHTO KOYALANCHAL UNIVERSITY,
DHANBAD, JHARKHAND - 826004**

Summary of the candidate for the Ph.D. Registration

Post Graduate Research Council Meeting Held on

Name of the Department _____

1.		Description	Signature of Member
2.	Name of the Candidate & Address		
3.	Topic of the Research		
4.	Type of the Research Scholar Full Time/Part Time		
5.	Name of the Supervisor & Address		
6.	Name of the Co-Supervisor & Address		
7.	Date of DRC Meeting Date of Pre-Registration Seminar		
8.	Eligibility Criteria for PhD Registration NET/CSIR/GATE/M.Phil		
9.	Documents (Duly filled Application Form (Appendix – 1), along with requisite documents like Appendix – 15 or 16, Proforma – 1& 2 Certificates, NOC, Publications, Synopsis (six copies) DRC & Pre-Registration Seminar resolution copy		
10.	Synopsis is in the prescribed format (YES/NO)		

Dean

Head

DECLARATION

I declare that the thesis entitled.....
.....
.....
has been prepared by me under the guidance of.....
..... No part of this thesis
has formed the basis for the award of any degree or fellowship previously.

Date:

Research Scholar

SEMESTER WISE PROGRESS REPORT OF THE CANDIDATE

(Report period _____)

Name of the candidate: _____

Registration No. & Date of registration: _____

Thesis Title: _____

Place of work: _____

Name of Supervisor(s) with designation & address: _____

Progress report should be grouped under the following headings and submitted in quadruplicate to the chairman of the DRC:-

1. Objective of the Research project
2. Outline of the Implementation Methodology
3. Work done
4. Work to be done
5. Expected time of completion
6. Difficulties in implementation of the Project
7. Suggestions need to be considered by the DRC , RAC and Research Council
8. Details of Research paper Published / Accepted & Conferences / Seminars attended
9. Conclusions

Place _____

Date _____

Signature of the candidate

Remarks & Forwarding note of the supervisor
(with signature, date & place)

Remarks & Forwarding note of the DRC
(with signature of all members including chairman)

Declaration of Attendance to be furnished by the Supervisor**DECLARATION OF ATTENDANCE**

I declare that the thesis entitled _____

is my own work conducted under the supervisor of Dr. _____

_____ of the Department of _____

of College/University _____ of _____ -

University. I have put in more than _____ days of attendance at the place of work and with the supervisor. I further declare that to the best of my knowledge the thesis does not contain any part of work which has been submitted for the award of any degree or diploma within this University or in any other University without proper citation.

Signature of the Supervisor

Full Signature of the candidate

उपस्थिति की घोषणा

मैं घोषणा करता/करती हूँ कि ".....
....." विषयक शोध-प्रबंध.....के निर्देशन में मैंने स्वयं तैयार किया है। मैंने अपने निदेशक/निदेशिका से.....शोध-संबंधी निर्देशन प्राप्त किया है और कार्य स्थल पर..... दिनों तक शोध निदेशक/निदेशिका के साथ शोध कार्य किया है। मैं घोषणा करता/करती हूँ कि प्रस्तुत शोध-प्रबंध मौलिक है और इसके किसी अंश का उपयोग मैंने किसी उपाधि एवं डिप्लोमा के निमित्त इस विश्वविद्यालय या दूसरे किसी विश्वविद्यालय में नहीं किया है। मेरी जानकारी के अनुसार यह विषय पूर्णतः मौलिक है।

शोध निदेशक/निदेशिका का हस्ताक्षर

शोधार्थी का हस्ताक्षर

Certificate to be furnished by Supervisor**CERTIFICATE**

This is to certify that the research work reported in this thesis entitled _____
_____ is an authentic record of the research
work independently carried out by Mr./ Mrs./ Miss _____
registration number _____ under my guidance and supervision, in fulfillment of the
requirements for the award of Ph.D. degree in the Faculty of _____ of
Binod Bihari Mahto Koyalanchal University, Dhanbad, and further that no part thereof has been
presented elsewhere for any other degree or diploma.

I, further certify that in habit and character, Mr./Mrs./Miss. _____ is
fit and appropriate candidate for the award of Ph.D degree of Binod Bihari Mahto Koyalanchal
University, Dhanbad.

Signature of the Supervisor
Name, Designation & Address of Supervisor

Place _____

Date _____



**BINOD BIHARI MAHTO KOYALANCHAL UNIVERSITY,
DHANBAD, JHARKHAND - 826004**

EXAMINATION DEPARTMENT

Reference No.

Date

Report on percentage of Plagiarism in the Thesis

Faculty:.....

Department:.....

Subject:.....

Topic:.....

.....

DrillBit Software ID No.:.....

Name of the Research Scholar:.....

Name of the Supervisor:.....

Name of Co-supervisor(if any) :.....

Percentage of Plagiarism:.....

Admissible percentage:.....

Recommended for Submission:.....

Coordinator of INFLIBNET/Plagiarism check

Controller of Examinations



**BINOD BIHARI MAHTO KOYALANCHAL UNIVERSITY,
DHANBAD, JHARKHAND - 826004**

THESIS SUBMISSION FORMAT

1. Name	:-.....		
2. Father's Name	:-.....		
3. Address	:-.....		
		
4. Contact No.	:-.....	Email ID.....	
5. Category	:-.....		
6. Gender	:-.....		
7. Subject	:-.....Faculty		
8. Topic	:-.....		
		
9. Medium of Thesis:-		
10. Ph.D. Registration No.:-		
11. Date , Month & Year of Ph.D. Enrollment (with Ref. no.):	:-.....		
12. Progress Report:	from	to	
13. 1 st Semester –	
14. 2 nd Semester –	
15. 3 rd Semester –	
16. 4 th Semester –	
17. 5 th Semester –	
18. 6 th Semester –	
19. Month & Year of Submission:-		
20. Papers publication (National / International etc.) from thesis:-		
21. Papers presentation in seminars/conferences etc.:-		
22. Name of Supervisor/ Co- Supervisor, Designation & Address:-		
		



**BINOD BIHARI MAHTO KOYALANCHAL UNIVERSITY, DHANBAD,
JHARKHAND - 826004**

CONFIDENTIAL PANEL OF EXAMINERS

Following is the panel of examiners to examine the Thesis entitled _____

submitted by Mr./Mrs./Miss _____

Registration. No. and Date of Doctoral registration: _____ for the

award of Ph.D Degree _____ in the Faculty of _____ in the Department of

_____ of _____ University.

Candidate's area of specialization: _____

Candidate's Place of research work: _____

Name of Supervisor with designation & address: _____

Reference letter of the University: _____

PANEL OF FOUR EXAMINERS FROM UNIVERSITIES/ LABORATORIES/ INSTITUTIONS LOCATED OUTSIDE THE STATE / OUT OF THE COUNTRY:

1	Name												
1.1	Position												
1.2	Designation, Name & address of the Organization												
1.3	Mobile No.												
1.4	Communication Address												
1.5	Email Address												
1.6	Area of Specialization												
1.7	Additional Information, if any												

2	Name												
2.1	Position												
2.2	Designation, Name & address of the Organization												
2.3	Mobile No.												
2.4	Communication Address												
2.5	Email Address												
2.6	Area of Specialization												
2.7	Additional information (if any)												

3	Name												
3.1	Position												
3.2	Designation, Name & address of the Organization												
3.3	Mobile No.												
3.4	Communication Address												
3.5	Email Address												
3.6	Area of Specialization												
3.7	Additional Information (if any)												

4	Name												
4.1	Position												
4.2	Designation, Name & address of the Organization												
4.3	Mobile No.												
4.4	Communication Address												
4.5	Email Address												
4.6	Area of Specialization												
4.7	Additional Information (if any)												

PANEL OF FOUR EXAMINERS FROM UNIVERSITIES/ LABORATORIES/ INSTITUTIONS LOCATED WITHIN THE STATE BUT OUTSIDE THE JURISDICTION OF THE UNIVERSITY:

5	Name												
5.1	Position												
5.2	Designation, Name & address of the Organization												
5.3	Mobile No.												
5.4	Communication Address												
5.5	Email Address												
5.6	Area of Specialization												
5.7	Additional Information (if any)												

6	Name												
6.1	Position												
6.2	Designation, Name & address of the Organization												
6.3	Mobile No.												
6.4	Communication Address												
6.5	Email Address												
6.6	Area of Specialization												
6.7	Additional Information, (If any)												

7	Name												
7.1	Position												
7.2	Designation, Name & address of the Organization												
7.3	Mobile No.												
7.4	Communication Address												
7.5	Email Address												
7.6	Area of Specialization												
7.7	Additional Information, (f any)												

8	Name												
8.1	Position												
8.2	Designation, Name & address of the Organization												
8.3	Fax No.												
	Phone No.												
8.4	Communication Address												
8.5	Email Address												
8.6	Area of Specialization												
8.7	Additional Information, (if any)												

Signature of the Supervisor

For office use only

All addresses are complete and carry other necessary information. Opinion of the Postgraduate Research Council may be sought.

Controller of Examinations

Date_____

Remarks of the Postgraduate Research Council

Order of Vice-Chancellor

Sl. No._____approved from panel of examiners.(Outside State/Foreign Examiners)

Sl. No._____approved from panel of examiners.(Inside State Examiners)

Supervisor is appointed internal Examiner

Vice-Chancellor



**BINOD BIHARI MAHTO KOYALANCHAL UNIVERSITY,
DHANBAD, JHARKHAND - 826004**

Ph.D. Thesis Evaluation Report

Name of the examiner: _____

Name of the University: _____

Designation & Address: _____

Email Address: _____ Contact No: _____

Examiner's specialization: _____

Title of thesis: _____

Subject: _____ Degree: _____ Faculty: _____

Name of the candidate: _____

Title: *Is it adequate and appropriate to the content of the thesis?*

Abstract/Summary: *Does it contain the essential information on the thesis? Is it complete?*

Motivation: *Does the problem considered have a sound motivation? The thesis should clearly demonstrate the results. The thesis should not rely solely on previous literature. (Attach additional sheet, if required).*

Academic merit: *Is the work rigorous, well organized, accurate and correct? (Attach additional sheet, if required).*

Clarity: *Are the ideas expressed clear and concise? Are the concepts understandable? Are the concepts in the thesis logically organized?*

Originality: *Is the work relevant and novel? Does the work contain significant additional knowledge to that already published? If you feel that the work presented is not original, then suggest references contribution. (Attach additional sheet, if required).*

Diagrams, figures, tables and captions: *Are they clear and relevant?*

Text: *Is the thesis clearly and intelligently conceived and stated showing insight and a growth of understanding?*

Grammar and composition: *Does grammar and composition adhere to proper grammatical usage, logical format and correct spelling?*

Referencing: *Has the author referred to the most recent and most appropriate work? Is the present work set in the context of the previous work? Are the cited materials relevant and important to the topic? (Attach additional sheet, if required).*

Balance: *Do you think the overall balance and structure of the thesis is good? Should the authors concentrate more on a specific area of the thesis, or are there some sections, which are unnecessary and should have been reduced or eliminated? (Attach additional sheet, if required).*

Conclusion: *Does the thesis contain a carefully written conclusion, summarizing what has been done and why it is interesting and useful? (Attach additional sheet, if required).*

Future direction: *What are future directions for the research presented? (Author's opinion and your opinion) (Attach additional sheet, if required).*

Significance: *Does the thesis contain important new results? Is likely to make significant impact on current research? (Attach additional sheet, if required).*

Recommended/Not Recommended /Revised: *(Please strike out whichever option does not applicable)*

Do you recommend award of degree on the basis of the thesis presented?

Reasons in support of your recommendations:

or

If not recommended state reasons:

(a) Do you suggest revision of the thesis? If, so please indicate.

(b) Do you recommend the award of degree after the revision is carried out to the satisfaction of the guide?

or

Would you like the revised thesis to be sent back to you for re-evaluation?

Viva-Voce examination: *Please set at least five questions relevant to the findings in the thesis, which the candidate shall be required to answer during open viva-voce examination. (Attach additional sheet, if required).*

Place: _____

Date: _____

Signature of the Examiner with Seal



**BINOD BIHARI MAHTO KOYALANCHAL UNIVERSITY,
DHANBAD, JHARKHAND - 826004**

CONFIDENTIAL

EXAMINER'S REPORT ON THE OPEN VIVA -VOCE EXAMINATION

Name of the Candidate: _____

Reg. No. & Date of Doctoral Registration: _____

Thesis Title: _____

Degree awarded : _____

Subject: _____

Faculty: _____

Name of External Examiner with designation & address:

Name of Internal Examiner (s) with designation & address:

Name of the Chairman who presided over the open Viva-Voce Examination: _____

In viva-voce examination, the examiners has to ensure that ,

- a. *work reported in the thesis has been written by the candidate;*
- b. *candidate is familiar with the subject matter and whatever is written in the thesis;*
- c. *candidate is able to clarify the research methods and findings in reference to the questions / comments raised in the reports of external and internal examiners.*
- d. *candidate is well conversant with the state-of-the-art.*
- e. *thesis in totality is of an appropriate standard.*

The viva-voce examination of the candidate referred above was held in the University Department of _____ on _____ at _____ (AM/PM) in pursuance of vide letter no. _____ dated _____.
Dr. _____ as an external examiner and
Dr. _____ as an internal examiner were present besides the members of the DRC and the members of the faculty.

Remarks:

- (a) Candidate defended his/her thesis.
- (b) The candidate failed to defend his/her thesis.

Recommendation: The candidate may be awarded Degree/ the candidate is not fit to be awarded Degree. (Strike off whichever is not relevant)

Signature of the Internal Examiner

Signature of the External Examiner



**BINOD BIHARI MAHTO KOYALANCHAL UNIVERSITY, DHANBAD,
JHARKHAND – 826004**

Reference No. BBM KU/Exam/PhD/...../

Date...../...../....

REQUIRED INFORMATIONS/DOCUMENTS ON THE DAY OF VIVA-VOCE

Faculty:

Department:

Guide / Researcher:

Name of the Researcher (Surname first)

Name of the Guide (don't use Prof./Dr.):

Degree:

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शोधार्थी का घोषणा - पत्र

एतद् द्वारा घोषणा करता/करती हूँ कि मैंने शीर्षक “.....
.....”, शोध- निर्देशन में.....
....., संकायमें शोध-कार्य के उपरान्त शोध-ग्रंथ समर्पित
की/ किया हूँ जो मेरी जानकारी के अनुसार शोध-ग्रंथ एवं शोध-सार पूर्णरूपेण मौलिक एवं
साहित्यिक नकल से मुक्त है। उपर्युक्त सूचना सत्य एवं सटीक है, जाँचोपरांत इस संबंध में गलत पाए जाने
पर इसकी सारी जवाबदेही मेरी होगी।

शोधार्थी

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शोध निदेशक / निदेशिका का घोषणा पत्र

मैं,.....घोषणा करता / करती हूँ कि हमारे शोध-निर्देशन में शोधार्थी..... ने शोध-कार्य पूरा किया है। मेरी जानकारी में शोधार्थी द्वारा समर्पित शोध-ग्रंथ, शोध-सार एवं प्रगति-प्रतिवेदन पूर्णरूपेण साहित्यिक नकल से मुक्त है।

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